

Minutes for Houston Area Nurse Practitioners
HANP BOARD MEETING
 January 2, 2018 @ The Paladora Lounge Houston Marriot

Meeting called to order 1800 by Pepper de la flor Santa Ana

Board Members in Attendance:

Pepper de la flor Santa Ana, President
 Elizabeth Gigliotti- President Elect
 Blanca Barrera- Secretary
 Rick Roberts- At Large Director
 Alison Joy Mitchell- At Large Director
 Sara Wilkins- Attending Administrator

Board Members Not in Attendance:

Mari Galang- Treasurer
 Delmar Imperial-Aubin- Past President

1. Committee updates

A. List of monthly meetings for 2018

Meetings for 2018

<i>Month</i>	<i>Sponsor</i>	<i>Contact</i>	<i>Topic</i>
January	Stim Wave	Katie Brenzel	CE: Dr. Pankaj Satija (Neurology) Options for Pain Management
February 15, 2018	Health South		CE: Elizabeth Gigliotti (Legislative Update- 10 minutes; Updates on acute care)
March	Merck	Terri Rogers	Pharma
April	Health South		CE: Delmar Imperial-Aubin (Dialysis Access)
May	Novo Nordisk	Kara Barry	Pharma
June	Health South	Colleen Moreno	CE: Robin Horn from HIF Cornerstone
July	Bristol Meyers Squibb	Jennifer Johnson	Pharma
August	Health South		CE: Mari Galang
September	Need Sponsor		Annual Meeting: Rick Rambo via Pepper

October	Health South		CE: Rick Roberts (AI)
November	Need Sponsor		CE: Robert Annual conference
December	Health South		CE: Johnny Rollins (Thyroid Cancer Survivorship)

- B. Pharma meetings will be restricted to practicing NP's only. (Discussed only)
- C. Pharma Novartis will fill in as needed
- D. All board members role will be delineated in order to properly assign tasks.
- E. Call for nominations dates will be reviewed in bylaws.
- F. A "no show" policy will be initiated. Possible start charging a fee for no shows in September.
- G. A sign in sheet will be created for volunteers.
- H. Currently there are 796 HANP members. A membership drive will be implemented to increase numbers.
- I. Need to determine HANP's percentage of practicing NP's and students.
- J. Motion 3/3 to keep board meeting on first Tuesday of the month.
 - Other means to participate in meeting will be initiated. Sara will set up a trial run for a conference call-in for March meeting.

2. Budget report

- A. Complete financial analyses (in progress)
- B. Current amount in scholarship fund 3,000
- C. End of fiscal year – send money to PAC
- D. Discuss pros and cons of keeping 503c status

3. Website

- In progress – motion 3/3 to spend \$340 to revamp website.

4. Education committee

2018 Conference : Save The Date November 2-3, 2018

- A. Suturing workshop with Steve Branham has been confirmed.
- B. Keynote speaker for 2018: Robert Metzger (waiting on confirmation)
- C. Alison will contact Ms. Geoffrey regarding speaking at conference
- D. Alison Mitchell= MC for 2018
- E. New Theme for 2018- Transforming Healthcare One NP at a Time
- F. Venue = motion 3/3 to have conference at The Westin Houston, Memorial City.

- Scholarships Committee

- G. Current amount in scholarship fund=3,000

To do List

- A. Alison to follow up with Emily regarding complete analyses (in progress)
- B. Sara – put down payment on The Westin Houston, Memorial City for Venue.
- C. Board: Bylaws will to be reviewed from 12-1pm January 7th.
- D. Sara- schedule a walkthrough for The Westin Houston, Memorial City for Venue.
- E. Sara- check local venues that can hold private events and possible scale down the price for local pharm sponsors.
- F. Board – send Bio’s to Sara
- G. Elizabeth – send Sara a standard response letter regarding clinical instructors sending students to HANP for preceptorship.
- H. Mari- need financial update from preceding month (November)

5. Community Events

- A. Possible Crawfish boil event for membership drive
- B. APRN Legislative Day by The APRN Alliance
 - When: Friday, February 2, 2018
9:00 AM
 - Where: Texas Capitol
1100 Congress Avenue
Austin, Texas 78701

Elizabeth can take seven passengers, Alison can take four.
If anyone is interested in helping carpool, they will be reimbursed for mileage.

Upcoming meetings

Date/Time	Place	Topic
January 7 th @11 a.m	Peppers House	BOD meeting
January 10, 2018	Arcodoro	Monthly meeting. Dr. Satija
January 16, 2018 @ 6:pm (date to be confirmed)	OPC @ Methodist	Education Committee

Meeting adjourned at 20:15 - Pepper de la flor Santa Ana